

Unity of Madison - Board of Trustees Board Meeting Minutes Wednesday, February 22, 2023. 6:00 pm

Attendees: Rev. Richard Bunch, Rymii Kaio, Denise Landkamer, Steve Roberts, Joanne Ruzicka, Elaine Stebleton, Nancy Sundal, Mary-Claire Glasenhardt

Absent: Joe Dieter

1. Pray-In - Richard
2. One Minute Check-ins
3. Vision, Mission, Core Values
4. Approval of Consent Agenda; Minutes, Tech Team Report, LTT Report, Search Team Report, Growth Team Report. The Tech Team report and the Search Team report were pulled out for further discussion.
5. The Tech Team report discussion centered on the purchase of a video hub. Rev. Richard emphasized the importance of such equipment. Steve moved that the Board approve expanding the capital expenditure budget for A/V equipment by \$3,000 to \$22,000. Mary-Claire seconded the motion. The motion carried.
6. The Board has received updated information from UWM regarding the search process and the makeup of the Search Team. The conversation centered on the idea that the makeup of the Search Team is intended to insure that the congregational faction of the team always has the ability to outvote the representation from the Board of Trustees.
7. Now that Mary-Claire has become a trustee, the split on the Search Team is 3-3. It was agreed that in the event of a tie

vote between these two groups, the congregational group would win the tie. Rev. Richard also advised against employees of the organization being members of the team. Richard volunteered to explain this to Pete and ask him to resign. The Board will seek another congregant who participates in the Music Ministry to join the team.

8. A motion to approve the consent agenda was then made by Steve. The motion was seconded by Nancy. The motion carried.
9. Elaine reported that the Leadership Transition Team intends to continue to meet regularly. Barry Roberts will be participating and Rev. Richard will join as he can.
10. In his Minister's Report, Rev. Richard described the current training being given by UWM for ministers looking for churches and congregations looking to hire. Both parties are being encouraged to examine their intentions and goals, in an effort to make it easier for good matches to be formed.
11. The Board discussed feedback that had been received regarding the Annual Meeting. One excellent suggestion was that in the future we employ 2 microphones, one of which would be stationary on the platform, so that the handheld mic could be used as a second mic to be passed around among congregants who speak and ask questions, thereby enabling everyone in the room to hear.
12. The Board also discussed the fact that there is already a purpose statement existent in the bylaws. Richard commented that "what can be simply said about what we do, to transform people's lives" should be the core of the statement. If we are to revise the purpose statement in our bylaws, the work of proposing a revision should be done no later than November.

13. If we decide to work on the purpose statement sooner rather than later, Rev. Richard proposed holding a congregational meeting the last week of April to gather input from the community.
14. Rymii Kaio resigned from the Board of Trustees because she is going to Seattle for several months to serve as the Business Manager for Unity of Seattle. She will be returning to Madison in August.
15. Denise Landkamer who was an alternate when the meeting began, agreed to assuming the role of full trustee to fill out the remainder of Rymii's term, which concludes next February.
16. The Board and Rev. Richard will select a new alternate to fill Denise's vacancy, per the bylaws which require there to be two alternate trustees.
15. Officers were elected to serve for the next year. They are:
 - President - Joanne Ruzicka
 - Vice President - Denise Landkamer
 - Treasurer - Nancy Sundal
 - Secretary - Steve Roberts
16. There was a discussion about the placement of the middle camera in the Sanctuary. It was decided that a tripod would be a tripping hazard, and therefore the Board approved having the camera mounted on the back wall.
17. There was a discussion about listing fundraisers for other non-profits in the e-blast. The Board decided that it would be policy not to do so.
18. Blessing of the Tithes

Assignments;

- Richard will make contacts to fill the open alternate board position.
- Rymii will check with Kay F. to see if she is available on 5/21 for YE.
- Joanne will look for Jeramie and Mary-Claire's youth ed applications in Richard's office.
- Nancy will check Jessica's contract to see if it specifies if lesson plans are to be provided to subs. Nancy will talk to Jessica about lesson plans for weeks she cannot teach.
- Mary-Claire (and everyone) will look at adding themselves to the YE and counting schedules.
- Joanne will work with Steve to update the Office Administrator job description with consideration of our changing technical environment.
- Search team will meet prior to our next board meeting.

Appreciations

- Denise appreciates all of the board and Rymii for leading us this past year.
- Elaine appreciates Rymii for jumping back into a job.
- Rymii appreciates all of the board and Mary-Claire's contributions on the first meeting.
- Nancy appreciates all who stepped into filling the board positions.
- Steve appreciates Joanne and Denise for stepping into new roles.
- Elaine thanked Mary-Claire for stepping forward to serve on the board.
- Mary-Claire appreciates the trustees for stepping up with youth ed.
- Nancy appreciates Richard on staying with us.
- Rymii appreciates Steve for going through the technical explanation, which was very helpful.

- Nancy appreciates Steve for leading the tech team and the many hours involved.

Clearings - there were none.

Rev. Richard prayed the meeting out.

Submitted by Steve Roberts, Secretary