

Unity of Madison - Board of Trustees
Meeting Minutes
Wednesday, September 27, 2023 5:30 pm

Attendees: Joanne Ruzicka, Rev. Richard Bunch (Zoom), Nancy Sundal, Elaine Stebleton (Zoom), Steve Roberts, Mary-Claire Glasenhardt, Joe Dieter

Rev. Richard prayed the meeting in.

One Minute Check-ins

Vision, Mission, Core Values statements were read.

Steve moved to approve the Consent Agenda. Nancy seconded. The motion passed.

Richard gave the Minister's Report. He will be able to visit us in person for the first two Sundays in December. We will need to arrange housing and a car for him to use while he is here. Richard recommended that we postpone the composing of a community statement of purpose until after Rev. Debra arrives next year. Richard also stated that after the Sunday service has ended, children should be returned to the care of their parents who become responsible for watching them for the remainder of the time that the family spends at church that day. The Board of Trustees needs to write and publish a formal policy addressing this. Richard will

confer with Jessica Riphenburg about this policy and also talk with her about what guidelines to follow regarding alterations to the upstairs area which is primarily dedicated to the Youth Ed program but is also a multi-use space accessed by other groups during the week. Richard will also conduct a 6 month job review for Jessica.

The Board then spent about 2 hours going through a proposed contract for Rev. Debra, incorporating various changes suggested by different trustees. Each approved change to the starting document was noted by the Secretary. The document will be updated by him before Joanne forwards the contract to Rev. Debra for her review and hopefully approval.

An issue addressing payment to our contractors was then discussed. Nancy made the motion to earmark the \$40,000 of bequest funds currently sitting in the BFOF account in such a way that they could be used to pay contractor bills currently due, on the condition that, after equivalent funds come in from the capital campaign, that \$40,000 will be divided between the General Fund and the BFOF in a ratio to be decided by the Board in the future. Denise seconded this motion. The motion passed.

Assignments:

Joanne will reach out to the director of the UWM HUG fund regarding financial assistance to cover moving costs for Rev. Debra.

Nancy will send a capital campaign update for the e-blast.

Mary-Claire will send Richard an outline of main points for the After Service Child Care Policy.

Joanne will reach out to a congregant regarding housing for Richard for the 10 days when he visits in December.

Richard will conduct a 6-month job review for Jessica.

Gratitudes were given.

Richard prayed the meeting out.