

Unity of Madison - Board of Trustees
Meeting Minutes
Wednesday, November 21, 2023 5:30 pm

Attendees: Joanne Ruzicka (Zoom), Nancy Sundal, Steve Roberts, Mary-Claire Glasenhardt, Denise Landkamer (Zoom), Joe Dieter (Zoom)

Absent: Richard Bunch, Elaine Stebleton

Joanne prayed the meeting in.

One Minute Check-ins

Vision, Mission, Core Values statements were read.

Steve moved to approve the Consent Agenda. Mary-Claire seconded. The motion passed.

Joanne reported on the Leadership Transition Team activities. Barry Roberts has held a membership class and we will be accepting 6 new members into our community. We will try to have an induction ceremony at a time when the maximum number of new members can attend. Ann Zenner is doing wellness calls for 2 congregants. Jennifer Parker is helping her with that.

The Leadership Transition Team will suspend its operations in January pending consultation with Rev. Debra.

Joe reported on the Nominating Team which held a meeting on November 12. A slide will be created and displayed starting on November 26 that will solicit volunteers to run for positions on the Board. On December 3, Joe will present his Top Ten Reasons to run for the Board of Trustees during announcements.

Nancy gave a Maintenance Team report. She reported that the contractors have been paid for the new parking lot and the skylights. Also, the new fountains have been correctly installed. She said that Duffers will be in next week to do some fixing of the sod around the tool shed, and that there will be maintenance work done on the furnace on November 29.

Nancy then as treasurer explained the draft budget for 2024 that she, Joanne and Richard had developed. After she answered the other trustees' questions about the budget document, it was agreed that Nancy will meet with Rev. Debra in January to finalize the budget. The Board will approve the finalized budget in January and the Congregation will be asked to do so also at the Annual Meeting, which will be held on February 18.

Mary-Claire reported on her preparations for the Capital Campaign Donors Celebration which will be held on Monday evening, December 4. Food, beverages, decorations, games and window painting are being planned.

The Board approved the purchase of a confidence monitor for the Sanctuary. The cost should be around \$500.

Mary-Claire is going to donate a cherrywood desk and cabinet for the Minister's Office.

Assignments:

- Nancy will meet with Rev. Debra to finalize the 2024 budget.
- Steve will purchase a confidence monitor.
- Mary-Claire will purchase supplies for the donor celebration.
- Joanne will contact Rev. Richard about his availability if we move the December meeting to Thursday the 28th.
- Joanne will talk to Rev. Debra about whether she has a preference between the third or the fourth Wednesday evening for board meetings.

Appreciations were given.

Joanne prayed the meeting out.